

RECORD OF PROCEEDINGS
MINUTES OF THE KINGSTON TOWNSHIP BOARD
OF TRUSTEES MEETING
Monthly Board Meeting
December 5, 2023 7:00 p.m.

The Kingston Township Board of Trustees meeting was called to order by Chairman Shively.

ROLL CALL: Shively-yea; Akers-yea; M. Roy-yea; Stites-yea; Willyerd-yea; Cattrell-yea; and Neace-yea.

SPECIAL GUEST: Doug Riedel-Delaware County Engineers Office
Kelli Kincaid-Delaware General Health District

MINUTES: The Minutes from the **October 3, 2023** regular Board of Trustees meeting were reviewed by the trustees. A motion by M. Roy was made to approve the minutes as presented. Second by Akers. Vote: Akers-yea; Shively-yea; and M. Roy-yea.

A motion by M. Roy as made to approve the minutes of the “Special Meeting” on **October 30, 2023** as presented. Second by Akers. Vote: Shively-yea; Akers-yea; and M. Roy-yea.

November 2023 minutes are not complete at this time.

FINANCE: Bank Statements for First Commonwealth and StarOhio for the month of **November 2023** were reviewed. The bank reconciliation for the month of November 2023 are in balance.

CARES Act funds that are available \$185,580. Suggested purchase:

Picnic tables for picnic shelter	\$12,000
Driveway lights	\$72,500
Security Camera	\$ 7,000
Bike path grant masterplan	\$ 7,000
Kitchenette	\$86,300

A motion by Akers was made to approve the finance report as submitted. Second by M. Roy. Vote: Akers-yea; Shively-yea; and M. Roy-yea.

OLD BUSINESS:

9899 State Route 521 Building (Old Township Building)
Survivor Electric permit approved. Delaware County Code of building regulations to come out and inspect.

Employee handbook and Policies and Procedures
Delaware County Prosecutor has reviewed the policy and made comments on additions needed for the handbook. Suggested adding drug/alcohol testing policy.

NEW BUSINESS: The farm ground lease will expire in 2024. Since this was renewed for a 3-years in 2020 with the current tenant, a new lease will be required and rebid out to the public. Th bidding will publicly bid in January or February of 2024.

Kingston Township Strategic Planning Committee meeting 12-7-2023 7 p.m.

Community Connection report:

PORTER-KINGSTON FIRE DISTRICT: Nothing to report at this time.

PUBLIC INPUT- Residents from NorthStar attended and was concerned about potential zoning changes. Nothing has been submitted and advised residents to attend zoning meetings for current information.

ROADS: Report given by Neace:

- Clark Road weight limits posted
- Truck 101 taken in to Delaware County Engineers garage for annual inspection.
- Discussed 2024 road improvements
- Motion by Akers was made to approve quote from Lehman Damon for repairs on the township maintenance building in the amount of \$2,469.00. Second by M. Roy. Vote: Shively-yea; Akers-yea; and M. Roy.

CEMETERY

ZONING UPDATE: Report given by Zoning department:

Cattrell/Stites gave the zoning report on the activity in November.

OTHER BUSINESS:

With no further business, a motion by Shively was made to pay the current bills, and to Adjourn the meeting until December 28, 2023. Second by M. Roy.

Vote: M. Roy-yea; Shively-yea; Akers-yea;

Minutes approved this 6th day of February 2024.

Chairman M. Roy 

Vice-Chairperson Angela Willyerd: ABSTAINED

Trustee Shively: 

FISCAL OFFICER 